

INTERAGENCY EXECUTIVE OPERATIONS COMMITTEE ON SUBSTANCE ABUSE PREVENTION AND TREATMENT

LOCATION: ODP Conference Room

DATE: Friday, 8/07/09

TIME: 8:00 am

ATTENDANCE: Kathy Skippen, Amy Holly, Debbie Field, Sarah Woodley, Laurie Hancock, Scott Ronan, Gayle Hines, Jane McClaran, Shane Evans, Norma Jaeger, Sharon Burke, Bev Ashton, Bethany Gadzinski, Ann Cronin

CHAIRPERSON: Debbie Field – Administrator

TOPIC	DISCUSSION	ACTION
<p>Welcome</p> <p>Minutes</p>	<p>Kathy Skippen made the motion to accept the minutes, Shane Evans seconded the motion. Motion carried.</p>	
<p>SATCC</p>	<p>Waitlist Call-in Protocol:</p> <ul style="list-style-type: none"> • BPA shared their handout, “Waitlist Call-In Protocol” to follow. As a pre-treatment concept, people on the waitlist will call in weekly in order to stay on the waitlist. BPA will build on a population formula for people leaving based on the new budget and hope to have a target population in a couple weeks. This will give a target census, in general, for populations and show your current census. • Cost: \$8,500 per month if all clients were compliant with their check-in calls. • Adolescents need to be engaged in “Call-ins”. In discussion it was stated that communication is the key and a story needs to be told of adolescents. The adolescent budget is being maintained. • Goal is to get waitlist communication out a week from Monday. After that send out an update monthly budget and monthly spend. Bethany Gadzinski moved that we accept the waitlist policy (doesn’t include adolescents) as discussed with roughly \$90K yearly coming out of the treatment dollars with 90-day data. This is a conceptual proposal, BPA will send out a different rate proposal after 60-90 days after experience. With this approval BPA will do a full project plan timelines for us. Kathy Skippen seconded. Motion carried. As a note, it was recommended that this would be a move to drop-in centers and that this would be one of the top priorities for discussion. As the economy stabilizes, this would be a pilot for next year. <p>Waitlist Numbers:</p> <ul style="list-style-type: none"> • 908 on waitlist with 92 being adolescents. 	<ul style="list-style-type: none"> • BPA will have the burn rate for July available on Monday, the 10th. Sharon Burke will put the information together and send it out before our ICSA meeting on August 19th. • Sharon Burke will help Bev Ashton on the adolescent approach for the “Need to Know” sheet. • Kathy Skippen and Amy Holly to pull a meeting together to make decisions with the goal of moving the system forward on how to communicate to referral sources, providers, policy makers, co-chairs of JFAC, then meet before EOC before sending out the information. • Add shared “Need to Know” sheet to ODP web next week. Our goal is to have it in the field on August 14th. • Sharon Burke will follow up

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	<p>Census:</p> <ul style="list-style-type: none"> • Changing the census report from “service date” to “checklist date”. • The decision was made for ODP, under ICSA, to keep the census. ODP will communicate to everyone a “Need to Know” sheet to share of referral sources. Besides sharing data, include an analysis behind the numbers. Put this shared information on the ODP website. <p>Name Change:</p> <ul style="list-style-type: none"> • Need to change term “BPA Funding” to “Community-Based Funding”. <p>Medicaid Update:</p> <ul style="list-style-type: none"> • Changes will be on how BPA handles Medicaid clients, and how the differences in rules are addressed. <p>Mary Grealish Pilot Project:</p> <ul style="list-style-type: none"> • Norma Jaeger will put the pilot together for District 7. BPA to give billing process so H&W can match up with WITS and Medicaid. Mary Grealish is the wrap-around model with Judge Savage in Region 7 to pilot what happens when you wrap it around kids for Drug Court. Not many changes for BPA, most of the change will be to the court system and provider system. <p>County Representation on SATCC:</p> <ul style="list-style-type: none"> • County representation on SATCC, waiting on responses. Sharon Burke will follow up. <p>BPA Training Schedule:</p> <ul style="list-style-type: none"> • BPA training schedule has gone out for providers. <p>Capacity Review/CASAT Contract Changes:</p> <ul style="list-style-type: none"> • Capacity review/CASAT contract changes – BPA stated that our current capacity in general is okay, but isn’t spread out throughout the state like it should be. BPA needs separate providers in network and needs to know whether people are meeting the requirements for BPA, there needs to be more separation for BPA. 	<p>County representation on SATCC, since responses are needed.</p>
<p>Budget and Census Management 2010 Budget Allocation Discussion:</p>	<p>Budget and Census Management 2010 Budget Allocation Discussion:</p> <ul style="list-style-type: none"> • This was a final look at the FY10 Budget, EOC approved this budget. • August 19th ICSA meeting will be voting to approve this allocation for FY10 and start reporting based on expenditures and start tracking it this way. • We need to vote on a comprehensive budget for FY11, so we can have it for August 19th ICSA meeting and be ready for September 1st. • We are to approve a coordinated budget and a system budget, need to approve DU’s and have ICSA approve an Idaho Substance Use Disorder Treatment Budget summary for FY11. • Sharon Burke presented the ICSA Prevention and Treatment Coordinated Budget process from the Office of Drug Policy. The process was reviewed and revisions taken during the meeting. 	<ul style="list-style-type: none"> • Need to make a few scenarios before the next EOC meeting of: <ul style="list-style-type: none"> - reviewing the 2010 budget that agencies have already received thru ICSA, review what would they look like and what we would say if we got a 3% holdback, or 5% holdback. - identify where those cuts would occur, so we can get the committee briefed up and if we could get some of these things

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	<ul style="list-style-type: none"> WITS internally, will be 60K, in addition of 40K for the "Help Desk" would be 100K to be used for training on instrumentation and interpretation. In FY11 H&W and ODP will partner on paying for the "Help Desk". Our goal is to get federal funds to finish GAIN training up and running for the providers. Sustainability is the key to this. Need to let providers know of ways to do it, and this group needs to let them know. Previewed the Interagency Committee on Substance Abuse Prevention and Treatment Office of Drug Policy - Coordinated Budget Process. Suggestions for changes to the Budget procedures were made and the Coordinated Budget Process will be updated per the suggestions. <p>Decision Units:</p> <ul style="list-style-type: none"> Bethany Gadzinski brought three "Request by Decision Units", 1) WITS help Desk Support, 2) Child protection Drug Courts Federal Spending Authority, 3) SA CJ Population Treatment: Millennium Fund One-Time Request for this year. They will be presented for approval at the next ICSA meeting. <p>Sliding Fee Scale:</p> <ul style="list-style-type: none"> H&W needs to "enforce what we enforce" under rule and statute in which everyone who fails under the financial eligibility scale of the Sliding Fee Scale went into effect July 1, 2009. BPA did a 1925-24 spot check on those who cannot afford to pay and found that all were being 100% funded. <p>Census Management:</p> <ul style="list-style-type: none"> Currently, census and spending reports from BPA are of the old version they have been receiving for a couple of years. BPA is making the change from "service date" to "checklist date". Census today is adult and adolescent. 	<p>in motion for both fiscal years, it is just a preparation.</p> <ul style="list-style-type: none"> It was suggested for the next EOC meeting to look at funding for FY11, Laurie Hancock and Sharon Burke will meet together before the next EOC meeting to discuss future budgets. Debbie Field will put our Scope of Work together for the meeting and will request federal for the money.
GAIN/WITS	<p>GAIN/WITS:</p> <ul style="list-style-type: none"> First, providers have one person for each area that can get on to the GAIN system. Second, providers have a WITS problem in how to get the system ready to use with BPA? The GAIN has been rolled out with BPA, the problem remaining is how does the client come from the referral source, how does the referral source come to WITS, how does it get transferred to BPA for their ads and reviews, and how do they pass that onto the provider? Meetings are in progress for these issues. Next step is the intake/discharge flow and how it works. In the future the steps may be for possible electronic health records and whether they are compatible with WITS. This would be a policy decision since there are pros and cons on these issues and where we are headed in the future. 	<ul style="list-style-type: none"> Kathy Skippen and Bethany Gadzinski will set up a meeting to discuss the WITS issues, Scott Ronan and Sharon Burke will be there, also. It will be held after the gap analysis in late September or early October. How many users do we have? IDJC has stepped out of the process.

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INTERVENTION SERVICES – UPDATE AND NEXT STEPS	<p>Intervention Services Updates and Next Steps:</p> <ul style="list-style-type: none"> The intervention that has been paid by Benchmark is continuing in the current sites (initially pilot), and outcomes have been phenomenal and works for these kids. Safe and Drug Free Schools is using the same intervention services. 	<ul style="list-style-type: none"> Bethany to bring cost benefit analysis of how many people have gone through the intervention services and bring to next EOC meeting.
Criminal Justice Implementation Committee Update and other Accountability Teams	<p>Criminal Justice Implementation Committee Update:</p> <ul style="list-style-type: none"> This group and other accountability teams are looking at Henry Atencio (CGI), the court ordered felony piece. They are getting a report together to give to the October ICSA meeting that tells what they are doing and what their recommendations are with regard to that committee . There are a number of teams looking at how to target the dollars we are spending in populations. The Juvenile Justice has taken on the 25-20i, the misdemeanants are looking at the misdemeanor populations. ODP agreed to offer project support. 	<ul style="list-style-type: none"> Sharon Burke will be setting up a meeting with Criminal Justice Implementation Committee and others to develop a proposal for which GAIN tool (I,Q,SS) to be used in the field.
Outcome and Evaluation Plans – Review Proposal	<p>Outcome and Evaluation Plans:</p> <ul style="list-style-type: none"> Scott Ronan gave good recommendations for a proposed evaluation plan at the last EOC meeting. One component piece of the proposal was that Scott had set up a conference call with Peter Collins (along with Peter’s professor). Peter did a cost benefit study about 3 years ago with Access to Recovery and now is getting his doctorate at Washington State; he has agreed to help us to redo our study of cost benefit. It will encompass numbers in and numbers out, thus showing us outcomes that can roll up and give us needed information. The other portion will show us process evaluations based on guidelines/benchmarks. This will be a one-time, long-going study which will show (along with various utilizable data) that substance abuse treatment saves dollars. 	
New Business		
<u>ICSA Quarterly Meeting Schedule</u> Wednesday, August 19th Wednesday, October 28th		
<i>Meeting adjourned.</i>	Our next meeting will be Wednesday, September 4 th .	